

SAFETY PROGRAM

CG
(LOCAL)

COMPREHENSIVE
SAFETY PROGRAM

The College District shall take every reasonable precaution regarding the safety of its employees, students, visitors, and all others with whom it conducts business. A designated administrator shall be responsible for developing, implementing, and promoting a comprehensive safety program.

The general areas of responsibility include, but are not limited to, the following:

EMERGENCY
STRATEGIES

1. Guidelines and procedures for responding to emergencies.

LOSS PREVENTION
STRATEGIES

2. Program activities intended to reduce the frequency of accidents and injury, including:

- a. Inspecting work areas and equipment;
- b. Training frontline and supervisory staff;
- c. Establishing safe work procedures and regulations;
- d. Reporting, investigating, and reviewing accidents; and
- e. Promoting responsibility for College District property on the part of students, employees, and the community.

LOSS CONTROL
STRATEGIES

3. Program activities intended to reduce the ultimate cost of accidents and injuries through investigation and documentation.

LOSS FINANCING
STRATEGIES

4. Program activities that identify and develop prudent methods of financing loss costs on an annual basis, including the purchase of commercial insurance, self-insured retentions, and risk pooling.

VEHICULAR SAFETY
STRATEGIES

5. Driver education programs, when available.

6. Vehicle safety programs.

7. Traffic safety programs and studies related to employees, students, and the community.

INFORMATION
MANAGEMENT

The College President or designee shall be responsible for the collection, storage, and analysis of relevant operational and historical data required to develop sound procedures for implementation and operation of the comprehensive safety program.