

ADMINISTRATIVE RULES AND REGULATIONS

BH
(LOCAL)

DEVELOPMENT

The College President or designee shall be responsible for developing administrative regulations and procedures, consistent with law and Board policies, to serve as detailed guidelines for the operation of the College District. These regulations or procedures shall be designed to implement Board policies and to achieve the goals and objectives of the College District. In the event of conflict between Board policy and administrative procedures, Board policy shall prevail.

DISTRIBUTION

The College President or designee shall be responsible for distributing the College District's regulations and procedures, including manuals or handbooks, which shall be reviewed and approved by the College President or designated staff prior to distribution.

All administrative regulations or procedures, including manuals and handbooks, shall be kept up to date and shall be made accessible to staff and the public as required by the Public Information Chapter of the Government Code.