

TRANSPORTATION MANAGEMENT  
MAINTENANCE AND USE OF VEHICLES

CJA  
(LOCAL)

SMOKING  
PROHIBITION

For the health of all employees, students, and visitors, the College District prohibits smoking, the use of any tobacco products, and/or the use of e-cigarettes in all College District-owned or -leased vehicles.

Appropriate disciplinary action, up to and including termination or dismissal, shall be taken against any faculty member, staff member, or student found to be in violation of this policy.

USE OF COLLEGE  
DISTRICT VEHICLES

The use of any College District vehicle must be approved in advance by the College President or designee.

MAINTENANCE OF  
COLLEGE DISTRICT  
VEHICLES

The service of all College District-owned vehicles shall be the responsibility of the director of facilities or designee. Vehicles shall be regularly inspected, serviced, and repaired as necessary in order to promote safety and to make certain all College District vehicles currently in use are roadworthy.