

APPLICATION FOR ADMISSION

ADMISSIONS REQUIREMENTS AND INFORMATION FOR GALVESTON COLLEGE

Admission Policies

Galveston College (GC) is a comprehensive community college committed to teaching and learning, that creates accessible learning opportunities to fulfill individual and community needs by providing high-quality education programs and services. Galveston College maintains an open admission policy and constantly works to provide programs beneficial to all students. Admission to the college does not guarantee admission to selective programs.

Bacterial Meningitis Vaccination

All students less than 22 years of age are required to submit proof of the Bacterial Meningitis vaccination to the Office of Admissions. Evidence of the vaccination (signed by a physician or state or local health agency) must not be more than five years old as of the beginning of the first term of enrollment. Students with a conscientious objection may visit the Office of Admissions to submit a notarized affidavit. For more information regarding vaccination requirements, visit www.collegevaccinerequirements.com.

General Admissions Procedures

1. Complete the Application for Admission and Residency Questionnaire.
2. Submit evidence of the Bacterial Meningitis vaccination (unless exempt).
3. Submit official high school and/or college transcripts to Admissions.
4. Complete placement testing, if needed. (Students may be eligible for an exemption from the placement exam). Please see the College Catalog for more details.
5. Meet with Galveston College Counselor/Faculty Advisor to discuss placement test results, degree plan, and course selection prior to registration.

Admission Categories

A completed Application for Admission and Residency Questionnaire is required by all first time college students. Test scores or exemption documentation are also required to assess course placement. Additional documentation may be required.

High/Home School Graduate:

A final official high school transcript showing graduation date and GPA.

GED/High School Equivalency Certificate:

An official GED/High School Equivalency Certificate with completion date.

High School Dual Credit or Early Admissions:

- A completed and signed Application for Dual Credit/Early Admit form.
 - An official in-progress high school transcript with test scores.
- Students who are not eligible for an exemption or waiver will be required to take all parts of the TSI Assessment.*

Non Accredited High School Graduate

A final official high school transcript showing graduation date and GPA. *Students who graduated from a non accredited high school may not be eligible for federal financial aid.*

No High School Diploma or No GED/High School Equivalency: Requires individual approval from the Director of Admissions/Registrar.

Returning Students

Students who have previously attended Galveston College but have not attended for one or more semesters must complete the Readmission Application. Returning students must send official transcripts from all schools attended since their last enrollment to the Office of Admissions.

Academic Fresh Start

Academic Fresh Start entitles residents of Texas to seek admission without consideration of courses undertaken ten (10) or more years prior to enrollment. An applicant who is a Texas resident may enter Galveston College under academic fresh start status (Texas Education Code, §51.931).

a) Fresh Start must be declared upon entrance to the College. Students who do not declare upon entrance will not be considered after enrolled.

b) An applicant who elects to apply under this statute may not receive any course credits or grades earned for courses taken 10 or more years prior to enrollment.

Note: Academic Fresh Start does not apply to Financial Aid or VA benefits, guidelines, and/or regulations.

Transfer Students

A completed Application for Admission and Residency Questionnaire and official test scores or official exemption documentation is required. Additional documents required for admissions varies based on hours completed:

Students transferring with less than 15 hours:

- Official high school transcript or GED certificate
- Official transcript from all colleges attended

Students transferring with more than 15 hours:

- Official transcript from all colleges attended

International Students

Application Deadlines:

Fall – July 14 Spring - October 30

To be considered for admission, international students must submit:

- A non-refundable application fee of \$200 payable by US money order.
 - Complete Application for Admission and Residency Questionnaire
 - Student Information Sheet
 - All official high school and college transcripts. All transcripts must be officially translated and evaluated by an approved agency.
 - Statement of Financial Support that must be signed by a parent, or sponsor dated within one year from the first day of classes.
 - Supporting evidence of income and resources as appropriate.
 - Test of English as a Foreign Language (TOEFL) scores.
- A minimum score of 500 is required on the paper based exam and 173 for the computerized exam. The school code for Galveston College is 6255.*
- Evidence of U.S. medical insurance coverage at the time of enrollment.

Additional documents required for international students transferring from a U.S. college or university:

- Official transcript from each college or university attended
- Foreign Student Advisor's report
- Copy of I-20, passport and I-94 card

Residency Reclassification

Residency is determined at the time the Application for Admissions is processed. All changes to residency requests must be filed by the census date for the term in which the reclassification is required. Residency changes are not made retroactively.

Counseling

Counselors are available to assist students with general academic and career counseling, job placement, testing, personal counseling and registration in the Counseling Center (M-150).

Special Services for Students with Disabilities

Contact the Special Services Counselor/Advisor in the Counseling Center for more information regarding special services for students with disabilities. (409) 944-1223; M-154

Orientation

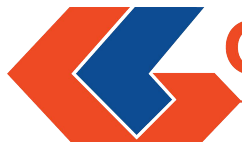
All first time, full time students will be required to attend an Orientation session prior to registration. For more information contact the Counseling Center at (409) 944-1220.

Testing and Assessment

The Texas Success Initiative (TSI) was passed by the Texas State Legislature in 2003 to improve the success of students attending public colleges and universities in Texas. The TSI requires the assessment of academic skills of each entering student to determine the student's readiness to enroll in college-level academic coursework. For more information visit www.theccb.state.tx.edu.

Financial Aid and Scholarships

For financial assistance with college expenses, complete the application for federal financial aid at www.fafsa.ed.gov. Information on financial aid can be obtained from the Financial Aid Office (M-160). You may also visit www.gc.edu or call (409) 944-1235 for more information.



Application for Admission

Instructions: Complete all items on the Application for Admission and Residency Questionnaire. Omitted data may result in processing delays.

Social Security Number	<i>Not furnishing your Social Security Number may result in IRS fines of up to \$50. Furthermore, the IRS will not be able to use Form 1098-T to confirm eligibility for certain education tax benefits.</i>
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By providing the number above, you certify this as your true and accurate Social Security Number

Gender Female Male	Date of Birth (MM/DD/YYYY)			
Name (Legal name as it appears on your Social Security card)				
Last	First	Middle	Suffix	
Other Names Used				
Permanent Mailing Address		City	State	Zip

Current Residential Address	City	State	Zip	County	Time at Address Less than 1 Year 1 year or more
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If you have lived at your current address less than 12 months, please provide previous addresses below

Previous Residential Address	City	State	Zip	Dates at Address / to /
Previous Residential Address	City	State	Zip	Dates at Address / to /

Email Address		
Home Phone Number	Cell Phone Number	Work Phone Number
Emergency Contact Name		Emergency Contact Number
Place of Birth	Are you a U.S. Citizen? Yes No	Country of Citizenship (if not a U.S. Citizen)
If not a U.S. Citizen, do you hold valid Permanent Resident status for the U.S.? Yes No	Permanent Resident Card Issue Date	Alien Number
Current Visa Type	Visa Issue Date	Visa Expiration Date

These questions will be used for federal and/or state reporting purposes only

Marital Status Single Married Separated Domestic Partnership Divorced Widowed	Ethnic Origin Hispanic/Latino Non-Hispanic/Latino	Race (Select all that apply) White Black/African American Asian Hawaiian/Pacific Islander American Indian/Alaska Native
Parent/Guardian 1 Education No High School HS Diploma/Equivalency/GED Some College Graduate/Professional Degree	Parent/Guardian 2 Education Some High School Associate Degree Bachelor Degree	Parent/Guardian 2 Education No High School HS Diploma/Equivalency/GED Some College Graduate/Professional Degree

Program of Choice (see program sheet)		Anticipated Start Date at Galveston College				
		Fall	Spring	Summer I	Summer II	Year:
Basis for Admission			Educational Intent			
High School Graduate High School Equivalency/GED College Transfer, Degree Seeking Non-Degree Seeking Readmission from Prior Semester			Home School Graduate Dual Credit/Early Admission College Transfer, Non Degree Seeking Transient, Seeking Degree Elsewhere Individual Approval (No HS diploma/GED)			
			Earn a Degree (2 year) Earn a Certificate (<2 years) Earn Credits for Transfer			
			Improve Job Skills Personal Enrichment			

High School Attended	City/State of High School	Graduation Date (Month/Year)

Currently in high/home school?	
No Yes - Name of School:	Anticipated Graduation Date:
Did you graduate from high/home school?	
No Yes - Name of School:	Graduation Date:
Did you receive a certificate of high school equivalency/GED?	
No Yes - Name of School:	Graduation Date:

List all colleges attended. Omission of information may lead to withdrawal. All transcripts should be on file before enrollment; however, records must be received before the next registration period or a hold will be placed on the student's record. Transcripts must be in an unopened sealed envelope to be considered official.

Name of College	Location	Dates Attended	Hours/Degree Earned

Certification

Information collected on this application is protected in accordance to the Family Educational Rights and Privacy Act of 1974, as amended (FERPA). Information regarding student rights under FERPA may be found in the college catalog. Questions regarding FERPA may be directed to the Director of Admissions/Registrar.

Students under the age of 22 are required to show proof of vaccination against Bacterial Meningitis, unless exempt. Detailed information about the requirements and symptoms and treatment of Bacterial Meningitis is available on the Galveston College website (www.gc.edu), as required by Texas Education Code, Chapter 51, Section 51.9191.

In accordance with federal law, students must provide an accurate Social Security Number to Galveston College. Failure to provide an accurate Social Security Number may result in IRS fines of up to \$50. Additionally, the IRS will not be able to use Form 1098-T to confirm eligibility for certain education tax benefits.

If my application is accepted, I agree to abide by the policies, rules and regulations at any college to which I am admitted. I certify that the information on this application is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action. I understand that officials of my college will use the information submitted on this form to determine my status for residency eligibility.

I authorize the college to verify the information I have provided. I also authorize the college to electronically access my records regarding the Texas Success Initiative.

I agree to notify the proper officials of the institution of any changes in the information provided.

Signature	Date

Note - you must print and physically sign this document

CORE RESIDENCY QUESTIONS

Texas Higher Education Coordinating Board rule 21.25 requires each student applying to enroll at an institution to respond to the following set of core residency questions to determining the student's eligibility for classification as a Texas resident. All new students or students returning to school after being out at least twelve months are required to answer the questions below. Follow the directions carefully to answer the appropriate sections.

PART A – STUDENT BASIC INFORMATION

Student Name <i>(Last Name, First Name, Middle Initial)</i>	Social Security Number	Date of Birth
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PART B – PREVIOUS ENROLLMENT

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a Fall or Spring term? Yes <i>(Answer questions 2-5 in this section)</i> No <i>(Proceed to Part C below)</i>	2. What public institution did you last attend?
3. In which terms were you last enrolled?	4. During your last term at a Texas public institution, did you pay resident (in-state) or nonresident (out-of-state) tuition?
5. If you paid in-state tuition at your last institution, was it because you were classified as a Texas resident or because you were a nonresident who received a tuition waiver? Resident <i>(Proceed to Part I)</i> Nonresident with a Tuition Waiver <i>(Proceed to Part C below)</i> Unknown <i>(Proceed to Part C below)</i>	

PART C – RESIDENCY CLAIM

1. Are you a resident of Texas? Yes <i>(Proceed to Part D below)</i> No <i>(Answer question 2 in this section)</i> Uncertain <i>(Proceed to Part D below)</i>	2. Of what state or country are you a resident? <i>(Proceed to Part I below)</i>
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PART D – ACQUISITION OF HIGH SCHOOL DIPLOMA OR EQUIVALENCY

1a. Did you graduate or will you graduate from high school or complete an equivalency (GED) in Texas prior to the term for which you are applying? Yes <i>(Proceed to Question 1b in this section)</i> No <i>(Proceed to Part E below)</i>	1b. Name/city of high school graduation <i>(Proceed to Question 2 in this section)</i>
2. Did you live or will you have lived in Texas the 36 months leading up to high school graduation or completion of the equivalency/GED? Yes <i>(Proceed to Question 3 in this section)</i> No <i>(Proceed to Part E below)</i>	3. When you begin the semester for which you are applying, will you have lived in Texas for the previous 12 months? Yes <i>(Proceed to Question 4 in this section)</i> No <i>(Proceed to Part E below)</i>
4. Are you a US citizen or Permanent Resident? Yes <i>(Proceed to Part I below)</i> No <i>(Proceed to Part I below)</i>	

PART E – BASIS OF CLAIM TO RESIDENCY

1. Do you file your own federal income tax as an independent taxpayer? Yes No <i>(Proceed to Question 2 in this section)</i>	2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? <i>(Note – the parent/guardian must provide at least half of your support. Step-parents do not qualify unless the student has been adopted)</i> Yes <i>(Proceed to Part G below)</i> No <i>(Proceed to Question 3 in this section)</i>
3. Who provides the majority of your support? Self <i>(Proceed to Part F below)</i> Parent/Legal Guardian <i>(Proceed to Part G below)</i> Other <i>(Proceed to Part H below)</i>	

PART F – STUDENT RESIDENCY QUESTIONS

Answer all questions in this section

1. Are you a US Citizen? Yes No	2. Are you a Permanent Resident of the US? Yes No	3. Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? <i>(You should have received a Notice of Action [I-797] from USCIS showing your application has been reviewed and not rejected)</i> Yes No
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4. Are you a foreign national here with a visa, a refugee, asylee, parolee, or here under Temporary Protected Status? Yes No	5. Do you currently live in Texas? Yes No	6. If you currently live in Texas, how long have you been living in the state? Years Months
7. What is your main purpose for being in the state? Go to College Work Establish/Maintain a Home Other (explain in part H below)	8. If you are a member of the military, is Texas your home of record? Yes No	9. What state is listed as your military legal residence for tax purposes on your Leave and Earnings Statement for the 12 months prior to enrollment?
10. Do you hold the title (Warranty, Deed of Trust, or other similar instrument) to residential real property in Texas? Yes No	11. Do you have ownership interest and customarily manage a business in Texas without the intent of liquidation in the foreseeable future? Yes No	
12. While living in Texas, have you been gainfully employed for at least 12 consecutive months? (Gainful employment requires an average of 20 hours per week for 1 year or earnings equal to at least half of tuition/living expenses for one 9-month academic year. Work study, stipends, fellowships, or research/teaching assistantships do not count as gainful employment.) Yes No		13. While living in Texas, have you received primary support through services from a social service agency for a period of at least 12 consecutive months? Yes No
14. Are you married to a person who has been classified as a Texas resident by a Texas public institution or who could answer yes to questions 10, 11, 12, or 13? Yes No		15. How long have you been married to the Texas resident prior to enrollment? Years Months

PART G – PARENT/GUARDIAN RESIDENCY QUESTIONS

Answer all questions in this section

1. Is the parent/guardian upon whom you base residence a US Citizen? Yes No	2. Is the parent/guardian upon whom you base residence a Permanent Resident of the US? Yes No	3. Is your parent/guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (Your parent/guardian should have received a Notice of Action [I-797] from USCIS) Yes No
4. Is your parent/guardian a foreign national here with a visa, a refugee, asylee, parolee, or here under Temporary Protected Status? Yes No	5. Does your parent/guardian currently live in Texas? Yes No	6. If your parent/guardian currently lives in Texas, how long has he/she been living in the state? Years Months
7. What is your parent/guardian's main purpose for being in the state? Go to College Work Establish/Maintain a Home Other (explain in part H below)	8. If your parent/guardian is a member of the military, is Texas his/her home of record? Yes No	9. What state is listed as your parent/guardian's military legal residence for tax purposes on his/her Leave and Earnings Statement for the 12 months prior to enrollment?
10. Does your parent/guardian hold the title to residential real property in Texas? Yes No	11. Does your parent/guardian have ownership interest and customarily manage a business in Texas without the intent of liquidation in the foreseeable future? Yes No	
12. While living in Texas, has your parent/guardian been gainfully employed for at least 12 consecutive months? (Gainful employment requires an average of 20 hours per week for 1 year or earnings equal to at least half of tuition/living expenses for one 9-month academic year. Work study, stipends, fellowships, or research/teaching assistantships do not count as gainful employment.) Yes No		13. While living in Texas, has your parent/guardian received primary support through services from a social service agency for a period of at least 12 consecutive months? Yes No
14. Is your parent/guardian married to a person who has been classified as a Texas resident by a Texas public institution or who could answer yes to questions 10, 11, 12, or 13? Yes No		15. How long has your parent/guardian been married to the Texas resident prior to enrollment? Years Months

PART H – GENERAL COMMENTS

List any additional information that you believe Galveston College should know in evaluating your eligibility to be classified as a resident.

PART I – CERTIFICATION

I understand that officials of Galveston College will use the information submitted on this form to determine my status for residency eligibility. I authorize the college to verify the information I have provided. I agree to notify the proper officials of the college of any changes in the information provided. I certify the information on this application is complete and correct and understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action.

Signature	Date
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Note - you must print and physically sign this form

BACHELOR DEGREE PROGRAMS (BAS)

Bachelor of Applied Science (BAS) degree programs are designed for students who complete Associate of Applied Science (AAS) program in a particular field of study and want to further their education. Bachelor degree programs require 120 credit hours for completion.

BACHELOR PROGRAMS
Healthcare Management (BAS)*

ASSOCIATE OF ARTS DEGREE PROGRAMS (AA)/(AS)

An associate of arts/associate of science degree is a program of study requiring 60 credit hours for completion. This program normally satisfies the requirements for the first two years of a four-year degree, which may be completed by the student upon transfer to a university. Programs of study for the Associate of Arts degree parallel the first two years required for Bachelor of Arts and Bachelor of Science degrees at many senior colleges and universities.

AA/AS PROGRAMS	
General Studies (AA)	Engineering, Mechanical (AS)
General Studies (AS)	English (AA)
Art (AA)	Health & Physical Education (AA)
Biology (AS)	Health Science - Clinical Lab Science (AS)
Biology/Pre-Professional Health (AS)	Health Science - Occupational Therapy (AS)
Business Administration (AS)	Health Science - Transfer Nursing (AS)
Chemistry (AS)	History (AA)
Computer Science (AS)	Mathematics (AS)
Criminal Justice (AA)	Physics (AS)
Drama (AA)	Political Science (AA)
Education - EC-6, Generalist (AS)	Psychology (AA)
Education - Middle School Level Mathematics (AS)	Psychology (AS)
Education - High School Level Mathematics (AS)	Sociology/Social Work (AA)
Engineering, Industrial (AS)	Speech Communications (AA)

ASSOCIATE OF APPLIED SCIENCE DEGREE PROGRAMS (AAS)

An Associate of Applied Science Degree is awarded to students who have successfully completed an approved curriculum for a two year occupational program and is usually sufficient for entrance into an occupational field.

AAS PROGRAMS	
Cosmetology*	Nuclear Medicine Technology*
Culinary Arts	Nursing (ADN)*
Diagnostic Medical Sonography*	Nursing (EMT to ADN / LVN to ADN)*
Electrical/Electronics Technology	Radiation Therapy Technology*
Emergency Medical Services*	Radiography*
Heating/Ventilation/Refrigeration/Air Cond.	Surgical Technology*
Medical Administration	Welding Technology

CERTIFICATE PROGRAMS

A Certificate program is an intensive program of study requiring less than 60 credit hours for completion. These programs are normally designed to provide short-term training necessary to develop entry-level job skills without requiring completion of an associate degree.

CERTIFICATE PROGRAMS	
Computerized Tomography*	Heating/Ventilation/Refrig/Air Cond - Advanced
Cosmetology*	Law Enforcement Academy*
Cosmetology Instructor*	Magnetic Resonance Imaging*
Culinary Arts	Medical Coding
Electrical/Electronics Technology: Basic	Medical Records Technician
Electrical/Electronics Technology: Intermediate	Radiation Therapy Technology*
Electrical/Electronics Technology: Advanced	Surgical Technology*
Emergency Med Services: Intermediate*	Vocational Nursing*
Emergency Med Services: Paramedic*	Welding Technology - Basic
Heating/Ventilation/Refrig/Air Cond - Basic	Welding Technology - Intermediate
Heating/Ventilation/Refrig/Air Cond - Intermediate	Welding Technology - Advanced

* Programs with an "*" are special admission programs and require additional admission requirements for acceptance.