

2019-2020 Request Change to Cost of Attendance

Last name	First Name	Social Security Number
Address (include apt. no.)		Date of Birth
City	State	Zip Code
Phone Number (include area code)		

This form serves to notify the Financial Aid Office that you have special circumstances in which your current estimated cost of attendance does not cover your basic education expenses. To determine if adjustments can be made to your set estimated cost of attendance, please complete the appropriate sections below and return this for with the applicable documentation. **Submission of documentation does not guarantee a cost of attendance adjustments will be warranted and processed for that additional aid can be awarded. Grant money is not reserved for this or similar request(s). An increase in your Loan Eligibility may be the only result.**

Check any of the following that apply to your expenses and submit all documentation (receipts, cancelled checks, account summary, etc.) **Please note that receipts must be dated within the time of enrollment in the current academic year.**

- STUDENT DISABILITY RELATED EXPENSES** (Not covered or reimbursed by insurance)
 These expenses include special services, personal assistance, transportation, equipment, and supplies that are reasonably incurred and not provided by other agencies.
- COMPUTER PURCHASE** (May only be used ONE TIME in the entire academic program)
 Include documentation showing amount(s) paid (or estimates) for purchase. Adjustments may be made for "reasonable" purchase.
- PROFESSIONAL LICENSING EXPENSES** the allowable costs include fees charged to take a licensing exam, costs of applying for and obtaining the license or certification, and, at the discretion of the school. Under this provision, the costs must be incurred during (not after) a period of enrollment, even if the exam is after the end of the period. Amounts that are to be paid after your program of study cannot be included.
- ADDITIONAL EDUCATIONAL SUPPLIES or EQUIPMENT** Include documentation showing amount(s) paid (or estimates) for items. The standard cost of attendance includes an estimated amount for books and supplies. Amounts spent in excess of the budgeted amount will be considered. Examples can include additional books and supplies, required computer software, instruments necessary for program. These materials are not currently available elsewhere or accessible by students enrolled in that program from sources other than those provided or authorized by your school.
- DEPENDENT CARE EXPENSES** (Daycare) Expenses that will be considered are those that the student pays for childcare during the academic year. The amount of the allowance will be based on the number and age of such dependents and should not exceed reasonable cost in the community for the type of care provided.

Student Signature: _____ Date: _____

It is the policy of Galveston College to provide equal opportunities without regard to age, race color, religion, national origin, gender, disability, genetic information, or veteran status.